

MINUTES

Meeting: Calne Area Board
Place: Calne Hub and Library, The Strand, Calne SN11 0JU
Date: 23 May 2023
Start Time: 6.30 pm
Finish Time: 8.51 pm

Please direct any enquiries on these minutes to:

Matt Hitch, (Tel): 01225 718059 or (e-mail) matthew.hitch@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Sam Pearce-Kearney (Chairman), Cllr Tony Trotman (Vice-Chairman),
Cllr Ashley O'Neill, Cllr Tom Rounds and Cllr Ian Thorn

Wiltshire Council Officers

Perry Holmes – Director, Legal and Governance
Louisa Young – Area Board Delivery Officer
Dominic Argar – Assistant Multimedia Officer
Matthew Hitch – Democratic Services Officer

Total in attendance: 23

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
75	<p><u>Election of the Chairman</u></p> <p>The Democratic Services Officer called for nominations for the position of Chairman for the forthcoming year.</p> <p>Cllr Tom Rounds nominated Cllr Tony Trotman, which was seconded by Cllr Trotman.</p> <p>Cllr Ashley O'Neill nominated Cllr Sam Pearce-Kearney, which was seconded by Cllr Ian Thorn.</p> <p>As there were two valid nominations, the Democratic Services Officer called for a show of hands from those members in favour of each nominee. Having secured the most votes, the Area Board made the:</p> <p><u>Decision</u></p> <p>To appoint Cllr Pearce-Kearney as Chairman for 2023/23.</p>
76	<p><u>Election of the Vice-Chairman</u></p> <p>The Chairman called for nominations for the position of Vice-Chairman for the forthcoming year.</p> <p>Cllr O'Neill nominated Cllr Trotman, which was seconded by Cllr Thorn.</p> <p>There were no further nominations.</p> <p><u>Decision</u></p> <p>To appoint Cllr Trotman as Vice-Chairman for 2023/24.</p>
77	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the councillors and officers present.</p>
78	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Alan Hill – Calne Town Council • Isabel McCord – Bremhill Parish Council • Inspector Pete Foster – Wiltshire Police

	<ul style="list-style-type: none"> • Dean Hoskins – Dorset and Wiltshire Fire and Rescue • Katie Brown – Prevention and Wellbeing Team (Wiltshire Council)
79	<p><u>Minutes</u></p> <p>On the proposal of the Vice-Chairman, seconded by Cllr O’Neill, it was resolved to make the:</p> <p><u>Decision</u></p> <p>To approve the minutes of the meeting held on 7 March 2023 as a true and correct record.</p>
80	<p><u>Declarations of Interest</u></p> <p>The Chairman and Vice-Chairman declared that they were members of Calne Town Council, defined as an Other Registerable Interest in Wiltshire Council’s Code of Conduct. However, they had been granted dispensations to vote on the town council’s applications by Wiltshire Council’s Standards Dispensation Sub Committee, so would vote on their application.</p> <p>Cllr Rounds and Cllr Thorn also declared that they were members of Calne Town Council. The Democratic Services Officer noted that Wiltshire Council had resolved, on 16 May, to delegate responsibility for the approval of dispensations for Other Registerable Interests to the Monitoring Officer. The Monitoring Officer was in attendance at the Area Board, so Cllr Rounds and Cllr Thorn requested dispensations to vote on Calne Town Council’s grant application. The requests to vote were approved by the Monitoring Officer.</p> <p>The Chairman, Cllr Thorn and Cllr O’Neill all declared interests in relation to the Friends of the Marden Valley grant application. Cllr O’Neill clarified that he was making a declaration for the purposes of transparency. Cllr O’Neill and the Chairman only attended their meetings, so it was not an Other Registerable Interest as defined in Wiltshire Council’s Code of Conduct. The Monitoring Officer confirmed that the Chairman and Cllr O’Neill would be able to participate and vote on the Friends of Marden Valley application.</p> <p>Cllr Thorn declared an Other Registerable Interest, as he chaired the meetings of Friends of Marden Valley. It was clarified that Cllr Thorn would be able to participate in the debate, as the public would be able to speak, but would have to leave the meeting for the vote on their application.</p>
81	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following information included in the agenda pack:</p> <ul style="list-style-type: none"> • Cost of Living Support pg.11 - 12 • Independent Visitor Scheme pg.13

	<ul style="list-style-type: none"> • Wiltshire Libraries – online support pg.15
82	<p><u>Partner Updates</u></p> <p>Written updates were available in the agenda pack from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police, pg. 17-26 • Dorset and Wiltshire Fire and Rescue, pg. 27-30 • Community First, pg. 35-38 • Healthwatch Wiltshire, pg. 33 • BaNES, Swindon and Wiltshire Together – Integrated Care Board, pg.31 • Calne Town Council, pg. 39 <p>The following partners also provided verbal updates:</p> <p><u>Wiltshire Police</u></p> <p>Sgt Mike Tripp gave an overview of recent operations and community policing work. Key points included:</p> <ul style="list-style-type: none"> • The new Chief Constable, Catherine Roper, was passionate about community policing and keen to improve engagement. • Police Community Support Officer (PCSO) Mark Cook had been working closely with local schools and youth clubs. • There had been fewer incidents of youths coming from Devizes to Calne exhibiting violent behaviour. Community Protection Warnings had been given to several individuals. • PCSO Nicole Sheppard was operating again in the Calne Area. • Operation Exit had seen the police work alongside licensed premises to reduced anti-social behaviour in Calne and make the public feel like it was a safe environment for an evening out. • The town had recently had an issue with drink related anti-social behaviour, with a particular issue with underage drinkers being supplied with alcohol by older people. However, Sgt Tripp was pleased to say that recent efforts to tackle this issue had reduced the number of incidents. <p>During the discussion, the Area Board thanked the police for their community engagement work. Cllr Rounds praised the impact that the Police and Crime Commissioner and Chief Constable for the positive action they were taking, stating that their work was paying dividends with a noticeable increase in police presence. Cllr Thorn reported that he had attended a Neighbourhood Watch event in Devizes where they had shown an excellent video on online safety and suggested that this topic could be considered at a future Area Board.</p> <p><u>Dorset and Wiltshire Fire and Rescue</u></p>

Watch Manager Tom Burns provided an update. In response to a query from the Vice-Chairman about their online recruitment the Watch Manger said they had had a positive response, although did face challenges getting employers to release their employees at the appropriate time. The Watch Manager confirmed that there was no upper age limit for volunteers, although they would be expected to complete a fitness test.

Calne Community Safety Forum

Diane Gooch from Calne Community Safety Forum explained that they received a presentation from PC Jonathan Bourke at their last meeting and were trying to set up safe spaces for people with dementia. An event about understanding dementia would take place in Calne Library at 2pm on 1 June and they would be working closely with local businesses.

Calne Without Parish Council

Keith Robbins explained that they had recently held their annual Full Council meeting and that road safety had been an important area of focus, particularly in Derry Hill and Studley. The parish council were conducting a survey of footpaths in the area to establish their usage and maintenance requirements. They also aimed to write a pamphlet about the different types of footpaths in the parish.

Cherhill Parish Council

Tributes were paid to David Evans, who had recently passed away, for his community work in the parish. It was reported that his funeral was due to take place at 1pm, on 26 May, at St James' Church, Cherhill.

Heddington Parish Council

Mark Cawley explained that an IT issue had been resolved so the minutes of their recent meetings were now available on their website.

Hilmarton Parish Council

Shawn Warren-Willcox reported that their play park had now been completed and thanked partners for the financial support that they had provided for the project. The parish council now had funding to install speed indicator devices (SIDs) on the A3102 and were looking at options for funding their installation on posts.

Bremhill Parish Council

The Vice-Chairman of Bremhill Parish Council, Isabel McCord was unable to attend but provided an update to be included with the minutes.

	<ul style="list-style-type: none"> • Highway related issues were the main concern of residents. • The parish council welcomed that the measures submitted to the Local Highway and Footway Improvement Group to improve road safety are being included in the Priority Schemes List. • The parish council found the All Things Roads meeting useful in raising further issues to improve road safety which they will pursue moving forward. • The revised neighbourhood plan is currently with Wiltshire Council for review and advice on how to proceed to completion. • The parish council continued to work with community groups and neighbouring parishes to improve biodiversity and the environment. There would be a Himalayan Balsam Bash on the River Marden and its tributaries on 16 June. • Strong community spirit and engagement made sure each day of the coronation weekend was celebrated with social events. <p><u>Health</u></p> <p>During the discussion about health-related issues, members spoke about the challenges in getting NHS dentistry appointments. Cllr Thorn stated that he understood that there were currently no vacancies for NHS dentistry services in the county. He also stated that he would welcome a more detailed report from the BaNES, Swindon and Wiltshire Together, Integrated Care Board.</p> <p>The Vice-Chairman highlighted that he would welcome a report about the progress towards delivering a new medical centre in Calne, including a timeline of planned works. The Practice Manager at Northland’s Surgery, Allison Ingham, explained that they did not have enough room for staff at their current estate, so several of their employees had to work from home.</p> <p>The Area Board stated that they would be happy for the Chairman to write a letter to the Integrated Care Board about the delays in delivering the new centre. Cllr O’Neill said that he would welcome an update about the project at a future meeting.</p>
83	<p><u>Area Board End of Year Report</u></p> <p>The Area Board Delivery Officer, Louisa Young, introduced a report detailing the progress that the Area Board had made towards its priority goals since 2021. The Area Board then watched a video about some of the valuable projects that they had supported.</p>
84	<p><u>Area Board Priorities - Looking Ahead</u></p> <p>Having reviewed the progress that they had made towards their priorities over the past two years, the Area Board were invited to consider their priority actions for the forthcoming year and to appoint Lead Members to those priorities.</p>

	<p>Cllr O'Neill noted that he had not been a Lead Member for a specific priority area for 2022/23 as he had been Chairman of the Area Board. He spoke about his keen interest in improving transport in the Area Board and suggested adding transport as a fifth priority area, which he could lead on.</p> <p>The other members welcomed Cllr O'Neill's suggestion and stated that they felt it would be beneficial to retain their priority areas from 2022/23 in order to build upon the work that they had already undertaken.</p> <p>On the proposal of Cllr O'Neill, seconded by Cllr Thorn, it was resolved to make the:</p> <p><u>Decision</u></p> <p>To retain the four existing priority areas and appoint the same Lead Members as 2022/23.</p> <p>On the proposal of Cllr O'Neill, seconded by the Chairman, it was resolved to make the:</p> <p><u>Decision</u></p> <p>To add transport as a fifth priority area with Cllr O'Neill appointed as Lead Member.</p> <ul style="list-style-type: none"> • Young People – Cllr Sam Pearce-Kearney • Older People – Cllr Tom Rounds • Environment – Cllr Ian Thorn • Economy – Cllr Tony Trotman • Transport – Cllr Ashley O'Neill
85	<p><u>Appointment of Representatives 2023/24</u></p> <p>The Area Board were invited to appoint Lead Members to their outside bodies and working groups. They were also asked to note the terms of reference of the Local Highway and Footway Improvement Group (LHFIG) and confirm the Area Board's Older Person's Champion.</p> <p>Cllr O'Neill stated that he would welcome the opportunity to take on the chairmanship of LHFIG as it would tie in well with his role as Lead Member for transport. Cllr Pearce-Kearney explained that he was content to relinquish the chairmanship of LHFIG now he had become Area Board chairman. The other Area Board members confirmed that they were happy to carry on with their existing appointments to working groups and outside bodies. Diane Gooch, the Area Board's Older Person's Champion, also confirmed that she was happy to continue in her role.</p>

On the proposal of the Chairman, seconded by Cllr O'Neill, it was resolved to make the:

Decision

To appoint Cllr O'Neill as Chairman of LHFIG for 2022/23.

On the proposal of Cllr O'Neill, seconded by the Chairman, it was resolved to make the:

Decision

To reappoint all members to their existing roles on outside bodies and working groups from 2022/23 [excluding the LHFIG as noted above].

Outside Body	
Calne Neighbourhood Plan Steering Group	Cllr Tom Rounds
Calne Marden House	Cllr Ian Thorn
Working Groups	
Environment Working Group	Cllr Ian Thorn*
Local Youth Forum	Cllr Sam Pearce-Kearney*
Health and Wellbeing	Cllr Tom Rounds*
LHFIG	Cllr Ashley O'Neill*
Calne Area Parish Forum	Cllr Ashley O'Neill
S106 Working Group	Cllr Tony Trotman

* Working groups linked to the Area Board's priority areas

On the proposal of the Chairman, seconded by Cllr Thorn, it was resolved to make the:

Decision

To note the terms of reference of the LHFIG as listed on pg. 51-54 of the agenda pack.

On the proposal of the Chairman, seconded by Cllr O'Neill, it was resolved to make the:

Decision

To confirm Diane Gooch as the Area Board's Older Person's Champion for 2023/24.

	<p>The Vice-Chairman gave an update from the last meeting of the S106 Working Group on 27 April 2023. Key points included:</p> <ul style="list-style-type: none"> • Milestone had conducted a series of trial holes to explore the possibility of widening Abberd Brook Way. • Discussions were ongoing about rights of way near to the former Co-op site whilst the planning application was awaited. • Potential bids for S106 money would be put in for any planning approvals on Sand Pit Road. • Connectivity between sites was very important. <p>Although not S106 money, discussion turned to the recent £7 million grant from the Department for Transport's Safer Roads Fund to improve safety on the A3102. Cllr Thorn noted that Calne Town Council was investigating the possibility of using this funding to improve the White Heart roundabout. Cllr Thorn suggested setting up a workshop with local parishes to see what the priorities were in the local area for the use of this funding. Cllr O'Neill welcomed the suggestion and stated that, as Lead Member for transport, he would be happy to set up a working group and invite representatives from each parish. Shawn Warren-Willcox from Hilmarton PC welcomed the plan, explaining that it was important to ensure that the views of smaller parishes were heard.</p>
87	<p><u>Area Board Funding</u></p> <p>Consideration was given to three applications made to the Community Area Grants Scheme. Applicants were invited to speak in favour of their applications.</p> <p><u>Atwell Wilson Motor Museum Requesting £1,100 Towards a Defibrillator</u></p> <p>On the proposal of Cllr O'Neill, seconded by the Vice-Chairman, it was resolved to make the:</p> <p><u>Decision</u></p> <p>To award Atwell Wilson Motor Museum £1,100 towards a defibrillator.</p> <p><u>Reason</u> <i>The application met the 2023/24 Community Area Grant criteria.</i></p> <p><u>Calne Food Bank Requesting £2,278.50 Towards Relocation to New Premises</u></p> <p>The Area Board Delivery Officer noted that it may also be possible to bid for further funding from the government's Household Support Fund.</p> <p>On the proposal of Cllr Thorn, seconded by Cllr O'Neill, it was resolved to make the:</p>

Decision

To award Calne Food Bank £2,278.50 towards a defibrillator.

Reason

The application met the 2023/24 Community Area Grant criteria.

Friends of Marden Valley Requesting £3,250 Towards River Quality Measurement

Having declared interests Cllr Thorn and Cllr O'Neill left the room, so did not participate on the debate, or vote on the application.

On the proposal of Cllr Rounds, seconded by the Vice-Chairman, it was resolved to make the:

Decision

To award Friends of Marden Valley £3,250 towards river quality measurement.

Reason

The application met the 2023/24 Community Area Grant criteria.

Cllr Thorn and Cllr O'Neill returned at 19:55pm.

Consideration was given to three applications made to the Youth Grants Scheme. Applicants were invited to speak in favour of their applications.

The Area Board Delivery Officer noted that the Area Board would have £2,663 remaining in the Youth Budget for the rest of the financial year if all of the applications were approved in full. She noted that the application from Calne Town Council had been deferred from the previous meeting as not enough members had received dispensations for the meeting to be quorate. It was confirmed that the stake series event could not be funded from the 2022/23 Youth Budget, despite initially being due for consideration at the last meeting.

Calne Town Council requesting £1,220 towards the 2023 Skate Series Event

On the proposal of Cllr Rounds, seconded by the Vice-Chairman, it was resolved to make the:

Decision

To award Calne Town Council £1,220 towards the 2023 Skate Series Event.

Reason

The application met the 2023/24 Youth Grant criteria.

Youth Adventure Trust Requesting £4,000 Towards Supporting Vulnerable Young People on a Resilience Programme

The Area Board received information about the adventure and mentoring programme and sought confirmation about the ages of the children that would benefit. On the proposal of Cllr O'Neill, seconded by Cllr Thorn, it was resolved to make the decision:

Decision

To award The Youth Adventure Trust £4,000 towards supporting vulnerable young people on a resilience programme.

Reason

The application met the 2023/24 Youth Grant criteria.

The Rise Trust (Youth) Requesting £5,000 Towards Rise Youth Clubs

Members welcomed the proposals and thanked the Rise Trust for the fantastic work that they were doing. Some members did raise concerns about the level of detail included in the application and asked further queries about the costings and age range of the young people who would benefit. Danielle Blake from the Rise Trust explained that an individual youth club session cost around £230 and that the £23,000 project cost listed on the application was the amount ringfenced within the Trust specifically to support young people. She also noted that they had recently lost £5,000 in funding from Greensquare Accord.

Due to the limited funding available in the Youth budget for the remainder of the financial year, Cllr Thorn queried whether it would be possible to award half of the money at this meeting and for the application to come back later in the year.

The Area Board Delivery Officer confirmed that it would not be possible to approve part of the money at the meeting and for the remaining funds to be considered at another meeting later in the financial year.

The Monitoring Officer confirmed that it would be possible to approve an application in principle subject to further information.

On the proposal of Cllr O'Neill, seconded by Cllr Thorn, it was resolved to make the following:

Decision

To approve in principle the awarding of £5,000 to The Rise Trust (Youth) towards their Rise Trust Youth Clubs, subject to receiving further detailed

	<p>information about the project.</p> <p><u>Reason</u> <i>The application met the 2023/24 Youth Grant criteria. The Area Board were keen to support the project but sought further detail about the specifics of the project before final approval.</i></p> <p><u>The Rise Trust (Youth) Requesting £4,960 Towards Detached Youth Outreach</u></p> <p>Members welcomed the application and its impact on tackling anti-social behaviour in the town. Cllr O'Neill sought assurances that the project would meet the statutory requirement of providing positive activities for young people, beyond delivering pastoral care. On the proposal of Cllr Thorn, seconded by Cllr Rounds, it was resolved to make to following:</p> <p><u>Decision</u></p> <p>To approve in principle the awarding of £4,960 to The Rise Trust (Youth) towards detached youth outreach, subject to receiving further detailed information about the project.</p> <p><u>Reason</u> <i>The application met the 2023/24 Youth Grant criteria. The Area Board were keen to support the project but sought further detail about the specifics of the project before final approval.</i></p>
88	<p><u>All Things Roads</u></p> <p>Cllr O'Neill reported feedback from the event held on 15 May. The themes discussed included, active travel, potholes and air quality. He explained that there had been a brilliant networking session and that there was huge passion about improving the crossroads at Studley and Derry Hill. John Derryman, the Swindon and Wiltshire's Strategic Planning and Performance Officer in the Police and Crime Commissioner's Office had delivered a presentation. Samantha Howell, Wiltshire Council's Director for Highways had also been in attendance, delivering an update on junction safety on the A3102.</p>
89	<p><u>Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>The Area Board considered the recommendations of the LHFIG meeting held on 28 April 2023.</p> <p>On the proposal of Cllr O'Neill, seconded by Cllr Thorn, it was resolved to make the:</p> <p><u>Decision</u></p>

	<p>To close the following issues:</p> <ul style="list-style-type: none"> • 3-22-10 Calne Abberd Lane • 3-22-19 Calne Silver Street • 3-22-23 Calne Brewers Lane <p>To move the following issues (with funding) to the Priority Schemes List:</p> <ul style="list-style-type: none"> • 3-23-4 Foxham Speed Limit Assessment (£2030) • 3-23-7 Ratford Horse Warning Signs (£700) • Old Derry Hill Road Narrows Warning sign (£350) <p>To move the following issues (without funding) to the Priority Schemes List to enable feasibility studies / costings to take place:</p> <ul style="list-style-type: none"> • 3-23-4 Bremhill Parish Gates • 3-23-5 Calne Parking Review • 3-23-6 A342 Derry Hill speed limit roundels / HFS • 3-23-8 Sandy Lane Gate and signs • 3-23-10 A4 Old Derry Hill extension to safety barrier • 3-23-11 Derry Hill Traffic Management Measures • 3-23-12 Studley Village Traffic Management Measures
90	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
91	<p><u>Close</u></p> <p>The date of the next Area Board was confirmed as 5 September 2023 at 6:30pm in Calne Hub and Library.</p>